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5 June 2020

Dear Sir/Madam

**Licensing Act 2003 Section 5
Statement of Licensing Policy**

The Licensing Act 2003 (the Act) requires a Licensing Authority to prepare and publish a statement of its Licensing Policy every five years. This policy details how the Authority will exercise its functions under the Act.

Before determining its policy the authority must consult with specific responsible authorities defined by the Act and other persons that the authority considers represent the holders of premises licences, club premises certificates, and personal licences and persons that represent residents and businesses in its area.

As one of the persons identified as being representative of those bodies listed above, you are invited to take part in this consultation.

A copy of the revised Draft Licensing Policy is attached/enclosed but can also be found on the Council's website at:-

<https://www.west-lindsey.gov.uk/my-business/licensing/licensing-and-gambling-policies/licensing-policy/> (click on Draft Licensing Policy).

If you wish to comment on the draft Policy, I would be obliged if you could reply to this invitation with your comments before 28 August 2020, by email to licensing@west-lindsey.gov.uk

Yours faithfully



Tracy Gavins
Licensing Enforcement Officer