

# Bank reconciliation – pro forma

Name of smaller authority: WADDINGHAM PARISH COUNCIL

County area (local councils and parish meetings only): LINCOLNSHIRE

## Financial year ending 31 March 2018

Prepared by C. WRIGHT (Name and role)

Date 23/5/18

Balance per bank statements as at 31 March 2018:

Business Money Manager  
Community A/C

£	£
7118.76	
1415.88	
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8534.64	
1.04	

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

Add: any un-banked cash at 31 March 2018

Net balances as at 31 March 2018 (Box 8)

8535.68

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

8172

Add: Receipts in the year

10908

Less: Payments in the year

10544

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

8536

(See [example](#) for guidance if required)