

Waddingham and Brandy Wharf Neighbourhood plan

Project team minutes 20th March 2018 7.00pm Village Hall

Key Objectives

Decide on format of the Neighbourhood Plan document

Attending

Colin Metcalfe Sandy Harvey Andrew Yates Paul Williams Laretta Williams

Apologies

Alison Watson

Community time

No members of the public attended

Date and time of next meeting

17th April 7pm

Approval of Minutes 16th Jan 2018

Financial update

Cut off date for the current grant has been extended following request by AY to the end of March 2018.

Details have to be completed by then of what has spent, on what and a cheque sent for the balance.

AY to contact Charlotte to confirm the balance and ensure all outstanding amounts are paid.

AY to send out email to all members of the team to confirm any outstanding expenditure

LW to ask WW to invoice the team for the next six months of Village hall rental

CM to purchase stationary and inks

AY to contact Triangle to invoice for advertisements 1 page per month for the net 6 months, with agreement to supply the copy.

Money has been put aside by WLDC (top up grant)

CM to send copy of guidance for this via email to committee. There are areas of support available eg use of consultants

Call for land

There have been three expressions of interest received from Mr Evans. Mr White, Mrs Samerson.

The document

It was agreed that the format of the WBW document would be based on the Woodcote Plan which has passed and gives a good starting point.

CM has roughed out a similar document for WBW up to the end of section 4.

Next steps

Work is needed on Section 3. SS presented a document for section 9

LW and CM volunteered to form an editorial team to pull everything together and create a skeleton plan and will get together before the next team meeting to work on this.

From this skeleton it will be possible to identify and specialist information required as well as maps, diagrams, details etc.

The plan needs to include information about whether the infrastructure can support any potential development identified. Eg sewage system, water, electricity, road, use of septic tanks.

Meeting closed at 8:07