

**Minutes of Waddingham Annual Parish Council Meeting**  
**On Tuesday 24<sup>th</sup> May 2016 at 7.32pm in the Jubilee Hall**

**Present:**

Councillors: D Waite, R Coman, B Tutty, A Watson, C Metcalfe, L Williams, J Cousins, A O'Connor, P L Wainwright (Clerk), County Councillor L Strange & one Member of the Public were present.

**Election of Officers:**

It was unanimously agreed that the Chairman and Vice Chairman be re-elected en bloc. Councillor David Waite agreed to be Chairman for 2016/17. Cllr J Cousins agreed to be Vice-Chairman for 2016/17. The relevant paperwork for the Chairman & Vice-Chairman was completed and witnessed by the Clerk.

**Apologies:**

Cllr J Hill & PCSO A Law.

**Minutes:**

The minutes of the Full meeting on 21<sup>ST</sup> March 2016 were read and passed as a true record and signed by the Chairman. This was unanimously agreed by the Council.

**Matters Arising:**

The Clerk will contact PCSO A Law and ask if any speed-checks have been carried out near to the school, as discussed at the last meeting.

**Members' Declarations of Interest & Requests for Dispensation:**

J Cousins - Grass Cutting contract.  
D Waite - Dog bite incident.  
J Cousins - Dog bite incident.

**County/District Councillor's Report:**

County Cllr L Strange was in attendance and congratulated the Parish Council on the decision to go ahead with the Neighbourhood Plan project. Cllr Strange confirmed further consultation ongoing and as part of it, Waddingham now likely to be in the Market Rasen Wolds Area. Significant cuts in Government funding for LCC, although further funding now available for Highways for pot-holes.

**Date & Time of Next Meeting:**

The next Parish Council meeting will be held at the Jubilee Hall on Monday 25<sup>th</sup> July 2016, commencing at 7.45pm or on conclusion of the Public Time which will commence at 7.30pm, whichever is the sooner.

**Police Report:**

PCSO Raper was unable to attend the meeting but had sent in an Incident Report as follows;

*'24.03.16 - Suspicious Circumstances - report of Transit size van parked on Village Hall car park for 2 hours with engine running - Vehicle left area when call made to Police - No Crime'*

*07.05.16 - Suspicious Circumstances - report of suspicious male seen to park up in Old Chapel Court and lock his vehicle and run off. - Officers attended &*

*searched for male to no gain. Insufficient evidence of a crime, therefore vehicle not recovered - No Crime'.*

### **Treasurer's Report:**

#### Balances:

Community A/C	£	77.93
Business Money Manager A/C	£	<u>14,690.92</u>
TOTAL	£	14,768.85

#### Accounts to Pay:

HM Revenue & Customs - Clerks Income Tax Apr/May 16	£	85.20
Came & Company - Parish Council Insurance 2016/17	£	305.60
David Rylatt - 20 tonne road planings - £250 + vat	£	300.00
123Connect - Website Hosting 2016/17 - £49 +vat	£	58.80
J W Cousins & Sons Farmers Ltd,		
Grass Cuts, March (1 x £85) + April ((1 x £260) + vat	£	<u>414.00</u>
Total Due	£	1,163.80

#### Donations:

Waddingham PCC - Contribution to churchyard maintenance	£	300.00
Triangle Magazine	£	<u>200.00</u>
Total	£	500.00

It was unanimously agreed by Members to pay the accounts and donations due for May 2016.

#### Income:

West Lindsey District Council - Precept 2016/17	£	6,500.00
Northern Powergrid (Yorkshire) Electric - Wayleave	£	2.30
Donation to Website Hosting costs for 2016/17	£	<u>58.80</u>
	£	6,561.10

#### Account Transfers:

On 21/05/2016, £1,600.00 t/f from Business Money Man A/c to Community A/c.

#### Waddingham Parish Council 2016/17 Accounts Outturn Forecast:

A forecast on expected outturn position at the end of the financial year, taking into account all known commitments is:

Bank Balances at 21.05.2016	£	14,768.85
Less March Invoices/Donations due for payment	£	1,663.60
Less known Commitments to 31/03/2017	£	5,569.00
Plus Income May 2016	£	2.30
Plus Income Commitments to 31/03/2015	£	664.50
Less Flood Relief Maintenance 2012 - 2020		
(£1k x 10 years) Balance	£	<u>8,206.00</u>
Anticipated Outturn at 31/03/2016	Deficit	£ 2.95

#### Waddingham Annual Return - Year ended 31<sup>st</sup> March 2016:

The Audit Annual Return for the year ended 31 March 2016 has been completed by the Financial Responsible Officer. The Clerk then went through the accounts and Annual Governance Statement with Members. The Parish Council unanimously agreed to approve the Annual Governance Statement and then the Statement of Accounts for 2015/16. The Chairman and Clerk signed and dated the relevant forms.

### **Waddingham Beck & Sallow Row Drain Cleaning - Quote 2016:**

Quote 1 - Complete Weed Control - £125 + vat to clean Waddingham Beck -

Quote 2 - Complete Weed Control - £130 + vat to clean Sallow Row Drain -

Members unanimously agreed to accept both quotes based on previous good works.

### **Planning:**

a) Decision: 134053 - To erect two storey front extension and first floor side extension incorporating a free standing balcony to the side at The Cottage, High Street, Waddingham.

*West Lindsey District Council has granted Planning Permission.*

### **Highways:**

Highway related issues discussed included:

- ➔ Large pot-holes along Redbourne Road, near to the area recently resurfaced, will be reported.
- ➔ The Clerk reported that 'rights of way' cutting has recently been carried out on Public Footpaths 76 & 77.
- ➔ The School Governors have sent a letter to the Parish Council expressing concerns for the safety aspects of the pupils arriving and being collected from the School. Parents are parking on the corner of the junction immediately opposite the school which is causing disruption to village residents as they are having difficulty negotiating past the parked vehicles and therefore putting the pupils safety at risk. It was agreed to send a letter to Highways requesting consideration of installing yellow lines indicating parking restriction on the corner of the junction.

### **Flood Relief Scheme:**

Members unanimously agreed to accept the quote for £130 from Complete Weed Control to clean near to Sallow Row Drain.

### **LRSP Speed Watch Passive Signs:**

The Chairman confirmed that some Passive Speed Signs have now been installed around the Village and a request to install a further sign near Clay Lane.

### **Access over Village Green - Church Road:**

The Chairman confirmed that he and the Vice-Chairman had met up with the Occupants of Laurel Cottage and discussed the access over the Village Green to their property on Church Road. The Occupants have now confirmed that they just want to replenish the access route with some decorative pea gravel.

Members unanimously confirmed that this was in order.

### **Neighbourhood Plan:**

Luke Brown from WLDC attended the meeting to provide and assistance in how to progress plans for the Waddingham Parish Neighbourhood Plan. Luke confirmed that the designation consultation has been accepted and a letter confirming this will be sent. He advised that the next steps were to formalise a Neighbourhood Plan Group. To date, four Residents had expressed an interest in being involved and three Members, Cllr Watson, Cllr Metcalfe and Cllr Williams also confirmed that they wished to be part of the new Group.

Luke confirmed that he will assist as the representative from WLDC and he will commence the proceedings to initiate the funding. The Clerk will arrange a letter to send to the Village Hall Committee asking if it is ok to have a stall and/or publicise the Neighbourhood Plan at the Tractor Rally in July.

#### Waddingham Parish Council Website:

Cllr Watson confirmed that an invoice from 123Connect has been received in respect of the website hosting for the next year. The charge was lower than originally funded as less hosting space required. Cllr Watson also confirmed that donations had been received, in the sum of £58.80, for the funding of this years' charges although funding for future charges will need to be decided. The Clerk confirmed that the website is required to meet the Transparency requirements so it would be in order to include in the Precept requirements. The Chairman confirmed thanks for the donations received.

#### West Lindsey Local Development Framework:

Updated information on the Consultation had been passed onto members earlier. No further information at this stage.

#### Other Organisations:

Cllr L Williams confirmed that she would be able to attend the next Planning Training Session at the Guildhall on 14<sup>th</sup> June 2016.

Mr Godfrey Thacker confirmed that work on the cycle tracks continues along the River Ancholme and is now as far as Brigg.

Mr Thacker confirmed his thanks for the road planings on the North Ramper.

#### Correspondence:

All correspondence available for viewing. Further information received from the Local Government Boundary Commission for England regarding the electoral Review of Lincolnshire. A further period of limited consultation has been agreed prior to publication of its final recommendations. The new consultation shows Waddingham to be in the Market Rasen Wolds Area.

The Clerk read out a letter from a Resident expressing concern that a child had been bitten by a dog in the Village in a completely unprovoked incident. The child had been walking with a friend when the dog came out through an open gate and bit the child through clothing and causing a puncture wound. The Police were notified and the headmistress of the School has also been informed of the incident. It was unanimously agreed to place an article in the Triangle Magazine informing the Public what had occurred and to encourage responsible dog ownership. This will also be placed on the website. Cllr Waite and Cllr Cousins signed the Interests Book.

#### Items for the Next Agenda:

Flood Relief Scheme, Parish Council Website, Central Lincolnshire Local Plan, Neighbourhood Plan and the usual items. It was agreed to remove the 'LRSP Speed Watch Signs' and 'Access over the Village Green' from future Agenda's.

#### Any other Urgent Matters:

There were no urgent matters.

The meeting closed at 9.10pm.