

Minutes of Waddingham Parish Council Meeting
On Monday 21st September 2015 at 7.32pm in the Jubilee Hall

Present:

Councillors: D Waite, R Coman, B Tutty, A Watson, A O'Connor, J E Cousins,
L Williams, P L Wainwright (Clerk) & two Members of the Public were present.

Apologies:

Cllr's J Hill & C Metcalfe, County Cllr L Strange & PCSO A Law.

Minutes:

The minutes of the Parish Council meeting on 27th July 2015 were read and passed as a true record and signed by the Chairman. This was unanimously agreed by the Council.

Matters Arising:

There were no matters arising.

Members' Declarations of Interest & Requests for Dispensation:

Councillor J Cousins - Grass Cutting Contract.

County/District Councillor's Report:

Neither Councillor was in Attendance.

Date & Time of Next Meeting:

The next Parish Council meeting will be held at the Jubilee Hall on Monday 23rd November 2015, commencing at 7.45pm or on conclusion of the Public Time which will commence at 7.30pm, whichever is the sooner.

Police Report:

PCSO Law (formerly Raper) was unable to attend the meeting but had sent in an Incident Report as follows:

31/07/15 - Violence - report of people in drink getting out of hand - Brandy Wharf - All parties calmed down, apologies given. No further issues, no crime.

08/08/15 - ASB Noise Nuisance - live music - Brandy Wharf - No crime.

30/08/15 - ASB Noise Nuisance - loud music after 23.00 hours - Brandy Wharf - No Crime.

19/09/15 - Licensing - Loud music etc, possibly an event going on - Brandy Wharf - Suitable advice given re noise levels - No Crime.

Treasurer's Report:

Balances:

Community A/C	£	7.47
Business Money Manager A/C	£	14,172.25
TOTAL	£	14,179.72

Accounts to Pay:

HM Revenue & Customs - Clerks Income Tax Aug/Sept 15	£	85.40
Complete Weed Control (Humberside) Ltd (Treat re-growth in Beck - 12/08/15 (£100 + vat)	£	120.00
J W Cousins & Sons Farmers Ltd, Grass Cuts, July & August 2015 (2 x £260 + vat)	£	624.00
David Rylatt - 20 tonne road planings (£250 + vat)	£	300.00

West Lindsey DC - Direct costs of contested election on 7 th May 2015	£	1,237.57
P L Wainwright - Clerks Phone Allow - 1 st half year	£	25.00
P L Wainwright - Clerks salary after tax - 1 st half year	£	<u>1,024.97</u>
Total Due	£	3,416.94

Members felt the Election costs were quite high considering there were three elections held on the day. Clerk had queried the amount, so agreed to hold payment until response received. Unanimously agreed to pay all accounts and also WLDC account when response received and confirmed ok by Members.

Donations:

None	£	<u>0.00</u>
Total	£	0.00

Income:

None	£	0.00
------	---	------

Account Transfers:

On 18/09/2015, £3,415.00 t/f from Business Money Man A/c to Community A/c.

Waddingham Parish Council 2015/16 Accounts Outturn Forecast:

A forecast on expected outturn position at the end of the financial year, taking into account all known commitments is:

Bank Balances at 18.09.2015	£	14,179.72
Less September Invoices/Donations due for payment	£	3,416.94
Less known Commitments to 31/03/2016	£	2,686.00
Plus Income September 2015	£	0.00
Plus Income Commitments to 31/03/2016	£	382.00
Less Flood Relief Maintenance 2012 - 2020		
(£1k x 10 years) Balance	£	<u>9,050.00</u>
Anticipated Outturn at 31/03/2016	Deficit	£ 591.22

Annual Audit Return:

Annual Return for Waddingham PC completed by external Auditors Grant Thornton and confirmed that the annual return is in accordance with proper practices - dated 27th July 2015. Other matter, not affecting Grant Thornton opinion, was that with regards to the Council Tax Support Grant, Box 2 should state £5,360 and Box 3 should state £980. Also, Grant Thornton recommend that the Parish Council should consider whether the Financial Regulations are up to date, the latest model was issued in 2014.

Financial Regulations:

In response to recommendations made by the External Auditors, Members viewed the current Financial Regulations used by the Parish Council and also the latest NALC Model Financial Regulations.

While all agreed that the new Model provided significantly more detail, it was also felt that most of the details are relevant. It was unanimously agreed that the Clerk & RFO to go through the new Model and adapt and amend details relevant to Waddingham Parish Council and bring back to the next meeting in November for further consideration.

Planning:

- a) Decision: 133253 - Planning Application to erect single storey front extension at 6, Millstone Way, Waddingham.
West Lindsey District Council has granted planning permission.
- b) Decision: 132311 - Planning Application to raise existing single storey flat roof extension at The Cottage, High Street, Waddingham.
West Lindsey District Council has granted planning permission.
- c) Decision: 132032 - Outline Planning Application to erect 1no. Bungalow with all matters reserved at Brandy Wharf Leisure Park, Brandy Wharf.
West Lindsey District Council has granted planning permission.
- d) With regards to the Wind Turbine Planning Appeal on land at Hemswell Cliff, Secretary of State has dismissed the appeal and thereby refuses planning permission.
- e) Clerk will chase up on progress of planning application 133053 for the development of 4 residential units at Land off Silver Street, Waddingham. The Parish Council had requested a site visit.

Highways:

Highway related issues discussed included:

- ➔ Pot-holes on Common Rd will be reported.
- ➔ Clerk will report broken salt box near to the Church gate which has been hit by a vehicle and damaged.
- ➔ Clerk will report footpath outside Village shop which is uneven and dangerous for people walking along it.
- ➔ Responses received from Highways re earlier highway queries, confirming that pot-hole issues to be looked at and broken fencing over a culvert on Clay Lane will be replaced.
- ➔ Highways confirmed that they do maintain the straight section of South Ramper from the B1205 down to the access for Ivy House Farm but due to budget constraints and other priorities, there are no plans to carry out works on this section of the carriageway.

Flood Relief Scheme:

Maintenance work has been ongoing and most of it has been grassed out apart from one section. The Chairman & Cllr Tutty have identified one area near Days field down at the end near to Sallowrow Drain which requires work but the Chairman will contact Ralph Day to see if anything can be organised. For the work carried out recently, Cllr Tutty confirmed that three quotes received for the maintenance work, one at £25 per hour, one at £32 per hour and one at £30 per hour. The contract at £30 per hour from Glanford Beet was agreed as this Contractor used before and was able to carry out work straight away but other two Contractors unable to work until October. Members are happy with the work carried out and agree for further maintenance work required in the near future to be approved.

LRSP Speed Watch Passive Signs:

Members had viewed information re 'Passive Signs' for erecting in the Village from Lincolnshire Road Safety Partnership (LRSP). After some discussion it was unanimously agreed to go ahead and request Passive signs for the Village. The first six boards are free to approved communities but there is a site assessment and approval fee of £40. It was agreed to nominate approx. 12 locations for the signs but definitely to include the four entrances to the Village, Kirton Road, Common Road, Redbourne Road and Snitterby Road.

Transparency Code for Smaller Authorities:

The Chairman informed Members that a response had been received from LALC regarding what is expected to be published on the website and as a result, it is clear that the requirements are being met. The Transparency code was approved by Members at the July 2015 meeting.

Waddingham Parish Council Website:

Cllr A Watson confirmed that Freddie Richardson has now left for University but Cllr Watson will be looking after the maintenance of the website and is looking to change the images in the near future.

Parish Plan:

An article will be put into the Triangle Magazine asking if there is any further interest in being part of a team to look at the possibility of producing a Neighbourhood Plan.

Play Area - Village Hall:

No further information available to date.

West Lindsey Local Development Framework:

The Clerk confirmed that the 'draft of the Local Plan' is now available to view on the website www.n-kesteven.gov.uk/CLISPC-7september .

Other Organisations:

Mr G Thacker confirmed that there had been noise issues at Brandy Wharf Leisure Park recently and the Police had attended. However, he asked why any complaints could not be made direct to him to respond to rather than contacting the Police.

Correspondence:

All correspondence available for viewing.

Items for the Next Agenda:

Flood Relief Scheme, Parish Council Website, Central Lincolnshire Local Plan and the usual items.

Any other Urgent Matters:

The Clerk will ask District Cllr Summer if there has been any progress regarding the Waddingham Flood zone.

Concern was raised with the poor condition of the house 'Wee Holme' on Redbourne Road. The occupant is seriously ill and in a Hospice but the upstairs windows appears to be very unsafe and could cause an injury if they were to fall out onto the street. It was agreed to inform West Lindsey District Council of the deteriorating condition of the property but explain the situation.

The meeting closed at 8.50pm.