

Waddingham Parish Council

Minutes of Parish Council Meeting held on **Monday 21st November 2016** in the Village Hall

Present: Cllrs DT Waite (Chair) RL Coman JA Hill CS Metcalfe JB Tutty A Watson LJ Williams

Also present: BK Brooks Clerk/RFO LCC Cllr Strange 1 Resident

Public participation A resident requested the council to tarmac 60M of North Ramper Lane.

Cllr Waite opened the meeting and welcomed the new Clerk.

1611/1 Apologies for absence

Apology for Cllr Cousins was verbally submitted by Cllr Waite.

A letter of resignation was received from AD O`Connor - **Resolved to send a letter of appreciation of service**

1611/2 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. **Cllr Watson declared a DPI in agenda 1611/8 - PA/135422**
- b. To note dispensations given to any member of the council in respect of the agenda items listed below. **Non Requested**

1611/3 Minutes of Previous meetings

The following minutes were approved and signed as a true and correct record: -

- Special Parish Council Meeting Monday 22nd August 2016
- Parish Council Meeting Monday 19th September 2016
- Special Parish Council Meeting Thursday 22nd September 2016
- Special Parish Council Meeting Wednesday 5th October 2016
- Special Parish Council Meeting Wednesday 12th October 2016
- Special Parish Council Meeting Monday 30th October 2016

1611/4 Clerk's Report *Items clarified and noted :-*

- Appointed 13th October
- Hand-over 19th October
- Meeting with Chairman 14th November

1611/5 Representative's Reports

LCC Cllr strange commented on :-

The vote on the Devolution of Lincolnshire - Opening of the East/West link road - Plans for the Eastern by-pass - Dualling of the A15 Northern section - Energy Waste Centre - Police force staffing changes - Blue light services relocating to a base on South Park

WLDC - **No Report**

Lincolnshire Police - PCSO Law had email her apology and report - **Noted**

1611/6 To receive Reports for Discussion/Decision

- a. Chairman on activities undertaken on behalf of the PC. - **Nothing further to report -see c.**
- b. Neighbourhood Planning WP - **Meetings to recommence in January**
- c. Flood Relief Scheme - **The Beck had been inspected - Cllrs Waite Tutty Metcalfe volunteered to arrange a section to be cleaned out and the removal of spoil - Resolved to approve at a budget of approx. £ 250.00**
- d. Parish Council Website - **Cllr Watson issued the [.gov.uk](mailto:gov.uk) email addresses as per the September PCM minute.**
- e. Central Lincolnshire Local Plan - **Nothing to report**

1611/7 Parish issues

Clerk to enquire/report to LCC :-

- a. The status of North Ramper Lane & FP 75 off Clay Lane.
- b. Standing Water at the road drain opposite the school.

1611/8 Planning - Resolved No Objections or Comments :-

PA/135397 - 3 Redbourne Road - To erect two-storey extension to South elevation of existing property to create a master suite at 1st floor and living space at ground.

PA/135422 - The Villa Church Road - To reinstate roof over hayloft, renovate range of outbuildings, replace detached garage and erect single storey Orangery to western elevation. Cllr Watson explained the reason for the application.

1611/9 Correspondence for Discussion/Decision

The following were Noted :-

- a) Free Trees!
- b) Lincs Minerals & Local Plan: Site Locations - Consultation
- c) Lincs Police Changes - re distribution of crime information
- d) Lincs Community & VC School's admissions policy consultation 2018

1611/10 Correspondence for Information

Age UK Lindsey 'No one should have no one at Christmas' campaign - **Noted**

1611/11 Finance

a) Monthly accounts for payment - Resolved to approve and sign for payment to: -

659	P Wainwright	Storage Cases	38.00
660	JW Cousins Sons Ltd	Grass Cutting Sept/Oct	624.00
661	Glanford Beet Ltd	Tractor/Flail	260.40

- b) To prepare the 2017/18 Budget/Precept - **Resolved to Estimate a Precept of £ 7,000.00**
- c) Bank Mandate - **Resolved to confirm Cllrs Waite & Cousins -Add Cllr Tutty & Clerk** as signatures.

1611/12 Minor Items

- a. To take any points from members. – **Following a discussion on the request from the resident it was considered that this would be referred to the Constable Ings Trust**
- b. Matters of correspondence for information which arrived after the agenda was posted. - **None**

1611/13 Agenda Items for the next meeting - Policies

1611/14 The next meeting was confirmed at 7.30pm on Wednesday 4th January 2017 in the Village Hall

1611/15 Resolved to exclude the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

1611/16 Clerk`s Contract of Employment

Cllr Waite read out the draft contract together with the Specimen Job Description & Specific Responsibilities - Resolved to approve with the addition of Amd 1 : The Clerk would NOT be responsible for the hand-delivery and public posting of the Agenda - this would be undertaken by Cllrs with a view to save on mileage expenses.

Cllr Watson volunteered to produce the `draft` policies as referred in the contract :-

- 16.1 Sickness Absence
- 19.4 Grievance & Disciplinary
- 21 Health & Safety
- 22 Equal Opportunity