

# Waddingham and Brandy Wharf Neighbourhood Plan

## Project Team Meeting Minutes 19 September 7.00pm Village Hall.

### Key Objectives

Review questionnaire results and pay accounts.

### Attending

Alison Watson, Andrew Yates, Colin Metcalfe, Sandi Harvey, Laretta Williams, Paul Williams

### Apologies

None

### Community Time

No members of the public attended.

### Date and Time of Next Meeting

18 October 2017 at 7.00pm Village Hall.

### Approval of Minutes 18 July 2017

Last meeting minutes approved and signed by AW.

### Financial Update

Parish Profile cost £85.00, request submitted to Clerk, Waddingham Parish Council for payment **resolved**

Spreadsheet of accounts distributed to all members by Andrew Yates.

### Pre-consultation Questionnaire

Drop boxes from the 3 points collected the day after submission date. 53 replies, 23% returned. Members split into 3 groups to analyze initial findings in agreed areas. **Resolved** to circulate these findings via email in order to establish layout for Preliminary Findings Event.

## Agreed Actions

Purchase display board for Preliminary Findings Event	AW
Design & Print "Next Event" Banner	AW
Circulate Preliminary Findings within the group	CM/LW/AW
Create layout for Preliminary Findings Event	CM
Present spreadsheet of accounts at next PC Meeting	AY

## Meeting Closed

8.50pm

## Appendix

Spreadsheet of Accounts

Initial Findings CM/LW/AW