

Minutes of Waddingham Parish Council Meeting
On Monday 19th September 2016 at 7.30pm in the Jubilee Hall

Present:

Councillors: D Waite, R Coman, A Watson, C Metcalfe, J Cousins (left 8.57pm), J Hill, L Williams, A O'Connor, B Tutty, P L Wainwright (Clerk), District Councillor J Summers. There were no members of the Public present.

Apologies:

County Cllr L Strange & PCSO A Law.

Minutes:

The draft minutes for 25th July 2016 were amended to show that there were no members of the Public present at the meeting. Following this, the minutes of the Parish Council meeting on 25th July 2016 were read and passed as a true record and signed by the Chairman. This was unanimously agreed by the Council.

Matters Arising:

There were no matters arising.

Members' Declarations of Interest & Requests for Dispensation:

J Cousins - Grass Cutting contract.

County/District Councillor's Report:

District Cllr J Summers informed the meeting that the Devolution deal for a Greater Lincolnshire has gone through the consultation process.

West Lindsey District Council is hoping to purchase 30 Defibrillators for Communities in the Area.

The District Council has been installing new CCTV cameras in Gainsborough and Market Rasen to try and help reduce crime and assist the Police.

Date & Time of Next Meeting:

The next Parish Council meeting will be held at the Jubilee Hall on Monday 21st November 2016, commencing at 7.45pm or on conclusion of the Public Time which will commence at 7.30pm, whichever is the sooner.

Police Report:

PCSO Raper was unable to attend the meeting but had sent in an Incident Report as follows;

06.08.16 - Burglary offender/s smash glass in front door to property (no entry gained). Also smashed window on vehicle at Cliff Crescent - No items stolen.

Crime Report submitted for Attempt Burglary.

16.08.16 - Burglary - entry gained by removing part of double glazed unit of rear door in Pinnings Lane - Several items stolen. Crime Report submitted for Burglary Dwelling.

25.08.16 - ASB Drunken Behaviour - fighting in street, throwing glass bottles around and noisy party in Rosemount Lane - Officers attended re the disturbance in the street, all was quiet upon attendance. Resident apologised for noise and suitable advice was given - No crime.

Treasurer's Report:

Balances:

Community A/C	£	220.23
Business Money Manager A/C	£	12,087.79
TOTAL	£	12,308.02

Accounts to Pay:

HM Revenue & Customs - Clerks Income Tax Aug/Sept 16	£	86.20
J W Cousins & Sons Farmers Ltd		
Grass Cuts, July 2016 - £260 p.m + Vat	£	312.00
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Grass Cuts, August 2016 - £260 p.m + Vat	£	312.00
P L Wainwright - Clerks Salary April - Sep 2016		
(£12.440 x 4hrs x 52 weeks) after tax	£	1,035.18
P L Wainwright - Clerks Phone Allow Apr - Sept 2016	£	25.00
Complete Weed Control - 25 th July 2016		
(Clean Waddingham Beck)	£	150.00
Complete Weed Control - 24 th August 2016	£	156.00
TOTAL	£	2,076.38

Donations:

Nil		
Total	£	0.00

It was unanimously agreed by Members to pay the accounts and donations due for September 2016.

Income:

Nil	£	0.00
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Account Transfers:

£150.00 t/f from Business Money Manager A/c to Community A/c on 22nd Aug 2016, £156.00 on 31st August 2016 and £1,800.00 on 14th September 2016.

Waddingham Parish Council 2016/17 Accounts Outturn Forecast:

A forecast on expected outturn position at the end of the financial year, taking into account all known commitments is:

Bank Balances at 14.09.2016	£	12,308.02
Less Sept Invoices/Donations due for payment	£	1,926.38
Less known Commitments to 31/03/2017	£	2,517.00
Plus Income September 2016	£	0.00
Plus Income Commitments to 31/03/2017	£	554.50
Less Flood Relief Maintenance 2012 - 2020		
(£1k x 10 years) Balance	£	8,076.00
Anticipated Outturn at 31/03/2017	Surplus	£ 343.14

Annual Audit Return:

Annual Return for Waddingham PC completed by external auditors Grant Thornton and confirmed that the Annual Return is in accordance with proper practices - dated 7th September 2016. There were no matters reported by the Auditors. Notice of Conclusion to be advertised on notice boards and Waddingham Website.

Clerk & RFO Post:

The Chairman confirmed that he had received a letter of resignation from the Clerk, Pete Wainwright giving one months notice on 1st September 2016, to finish on Friday 30th September 2016. Notices advertising the vacancy have been placed on Parish Council notice-boards, on the Waddingham website and on the Lincolnshire Association of Local Clerks website. In addition, LALC will include on

the Lincolnshire Clerks email group. The Chairman expressed his thanks for the 20 years of service the Clerk has given and thanked him for the difficult job he has managed over the years.

Members then looked through templates provided by the LALC in relation to the vacancy, including; Parish Clerk Job Description, RFO Job Description, NJC Model Contract and Person Specification, making minor changes where agreed. The Job Descriptions and Person Specification will be sent out on request when any application received.

Planning:

- a) Application: 134729 - to erect single storey extension & associated landscaping works at 'Oakdene', The Green, Waddingham, DN21 4SX.
Members had viewed the application and unanimously agreed that there were no objections. West Lindsey DC has since granted planning permission.
- b) Decision: 134610 - to erect single storey extension & internal alterations at 'Inverpolly', 5 The Wolds, Waddingham, DN21 4RE.
West Lindsey District Council has granted planning permission.

Highways:

Highway related issues discussed included:

- ➔ A temporary road closure will be made for essential maintenance works on the B1205 at Waddingham between 100 metres West and 100 metres East of High Street for a 4 day period between 24/10/2016 to 12/12/2016.
- ➔ The Clerk will report pot-hole problems between Firfield Farm and South Carr Farm.
- ➔ The Clerk will ask Highways if they can meet with the Parish Council to discuss the condition of Brandy Wharf Road.

Flood Relief Scheme:

The Chairman confirmed that he and Cllr Tutty had looked around the Flood Relief Channel and talked to some landowners. They agreed that there was some work required on the area from Redbourne Road to Clay Lane and Members unanimously agreed for Cllr Tutty and Cllr Waite to arrange for the work to be carried out.

Neighbourhood Plan:

Cllr Williams gave an update on the progress, confirming that meetings are held on the 2nd Tuesday of every month at the Village Hall. To date, two meetings have been held and progress is being made with a Strategy for Engaging the Community in place. Cllr Williams and Cllr Metcalfe have attended a training session.

Waddingham Parish Council Website:

Cllr Watson proposed that where Members have internet access, the Councillor should have his/her own Parish Council email address. This was unanimously agreed by Members and Cllr's Watson and Metcalfe will look into this and arrange in the near future.

West Lindsey Local Development Framework:

Nothing further to report.

Other Organisations:

A 'Motown Night' Dance is being held at the Jubilee Hall on Saturday 1st October 2016.

Correspondence:

All correspondence was available for viewing.

Items for the Next Agenda:

Flood Relief Scheme, Parish Council Website, Central Lincolnshire Local Plan, Neighbourhood Plan and the usual items.

Any other Urgent Matters:

There were no urgent matters to discuss.

The meeting closed at 9.10pm.