

# **Waddingham and Brandy Wharf Neighbourhood Plan**

## **Project Team Meeting Minutes 17 January 7.00pm Village Hall .**

**Attending** Colin Metcalfe, Laretta William, Sandi Harvey & Alison Watson

**Apologies** Andrew Yates

### **Community Time**

One member of the public attended.

### **Date and Time of Next Meeting**

21 February 2017 7.00pm Village Hall.

### **Approval of Minutes 17 January 2017**

Last meeting minutes approved and signed by CM.

### **Matters Arising**

SS requested paper copies of Terms of Reference, Minutes and Pulborough NP –  
*AW to Action.*

### **Review Meeting Attended by CM & LW**

CM & LW presented to the group their feedback from the session – notes attached.

It was agreed to contact Luke Brown at WLDC to provide us with a Toolkit for NP and funding for Housing Needs Analysis £2000 (Locality Grant) – *CM to Action.*

### **Reevaluate Pre-Consultation Questionnaire**

CM issued all members a first draft copy of Pre-consultation questionnaire he had

generated. It was agreed Pulborough NP to be used as a precedent.

## **Establish Format and Content of Questionnaire**

All members agreed on style and format of questionnaire created by CM and to generate questions to be reviewed at the next meeting.

Topics to include: Housing (Residential Development)

Demographics

Environmental

Leisure & Sport

Business Development

Crime

Landscape

Transport

Education

Traffic

Tourism

Care Services

Culture & Heritage

**Meeting Closed** 8.40pm

## **Appendix**

Welton Training Event – CM Notes

Welton Training Event – LW Notes