

# Waddingham Parish Council

Parish Clerk - Brian Brooks Mill Place Mill Road Hibaldstow Brigg North Lincs DN20 9NL  
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Dear Councillor

You are hereby summoned to attend the meeting of Waddingham Parish Council on **Monday 13<sup>th</sup> March 2017** in the Village Hall commencing @ **7.00 pm**

The agenda is set out below.

Members of the public and press are welcome.

*BKBrooks*

Brian Brooks - Clerk to the Council

Date of issue: 8<sup>th</sup> March 2017

## **Public participation**

Members of the public may raise subjects which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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## **Agenda**

### **1703/1 Chairman**

To appoint a Chairman to serve until the APCM in May

### **1703/2 Resignations**

To note resignations received since the January PCM - A Watson JB Tutty DT Waite JE Cousins

### **1703/3 Apologies for absence**

To note apologies and reasons for absence.

### **1703/4 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed

### **1703/5 To consider co-option of four Councillors**

### **1703/6 Minutes of Previous meeting to be approved and signed**

Parish Council Meeting Wednesday 4<sup>th</sup> January 2017 *circ 07/01*

### **1703/7 Clerk's Report**

To receive an update on items from the previous meetings. See appendix A.

### **1703/8 Representative's Reports**

To receive reports. (Items requiring decisions not on this agenda to be placed on the next agenda).

LCC Councillor

WLDC Councillor

Lincolnshire Police

### **1703/9 Planning**

**PA/135504** The Old Vicarage - Conversion of Coach House to annex for Games/Music /Studio incl roofing & PA/135505 - Listed Building Consent **Granted**

**PA/ 135397** 3 Redbourne Rd -To erect two-storey extension to South elevation of existing property to create a master suite at 1st floor and living space at ground. **Granted**

**PA/135721** 5 Broadbeck - To erect extension to rear of bungalow to form new lounge, diner, and orangery. *circ 06/02*

### **1703/10 Correspondence for Discussion/Decision**

- a) BKV Competition 2017
- b) Nominations for the WL 2017 Community Awards
- c) Emailed Agenda requests from Cllr Metcalfe :-
  - I. Risk Management Review  
To consider the process for Risk Management that will need to be undertaken at the Annual Council Meeting in May.  
To consider what policies and procedures need to be considered at that meeting.  
To consider those that may need to be prepared for review or update at that meeting.
  - II. Website Renewal  
To consider findings from a review of domain and ISP renewal options for the Waddingham Website
  - III. Online Communications Policy and Website Information Management Process  
To consider a candidate Online Presence policy  
To consider a Website Information Management process
  - IV. Playground  
To consider applying for Large Community Grant using the donated monies to match fund the money held in trust for the playground.  
To consider creating a working party to investigate options and requirement.
  - V. Annual Parish  
To consider date/time venue and agenda for the Annual Parish Meeting.  
Date has to fall between 1<sup>st</sup> March and 1st June inclusive. Normally the Annual Parish Meeting is called and presided over by the currently elected chairman (assumed he resigned as both councillor and chairman?) Alternatively, any two councillors can call the meeting and pick a chairperson to preside.
  - VI. Constable Ings  
To consider and review the current status of the Constable Ings trust.  
Governance documents (where are they?)  
To identify current Officers of the Constable Ings Trust (Chairman, secretary, treasurer)  
To properly identify the trustees of Constable Ings Trust  
To confirm and properly identify the assets of the Constable Ings Trust  
To identify and confirm the existing tenants of land and their contracts associated with the Constable Ings Trust .

### **1703/11 Correspondence for Information**

- a. WLDC Street Nameplates survey *circ 05/01*
- b. Police TWITTER acc @WELTONHEMSPOL *circ 12/01*
- c. LCC Highway Grass Cutting *circ 06/02*
- d. LCC Highways Future Operating Model Communication *circ 07/02*
- e. Constable Ings Trust Report
- f. Website Information Management Process *circ 08/03*
- g. Website & Digital Presence Policy WPC *circ 08/03*

### **1703/12 Finance**

- a. To approve and sign the monthly accounts for payment *See financial report*
- b. To consider tenders received for the Village Green Maintenance Contract 2017
- c. To review the Bank Mandate

**1703/13 Minor Items**

Matters of correspondence for information which arrived after the agenda was posted.

**1703/14 Agenda Items for the next meeting**

**1703/15 To confirm the date and time of the May APCM in the Village Hall**

**1703/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed**

**Clerk`s Report - Appendix `A` March 2017**

Notified WLDC 2017/18 Precept  
Liaising with LCC re Highways issues  
Liaising with WLDC re resignations  
Invited quotations for Village Green Maintenance 2017  
Liaised with LALC re Training requests  
Requested WLDC of the Dog Warden services  
Invited Viv Hallam as Internal Auditor 2016/17  
Responded to WLDC Street Nameplates survey  
Circulated Co-option notice  
Submitted Cllr Thacker Register of Interest to WLDC